

**TOWN OF HARTLAND
BOARD OF SELECTMEN
MINUTES**

**August 19, 2013
MONDAY - 6:00 P.M.**

Present: Harold Buker , Adam Littlefield & Judith Alton
Staff: Chris Littlefield Interim-town manager
Several Citizens

1.) Minutes of Previous Meeting

Minutes of July 15th, July 29th, August 1, and August 14th read aloud by Adam. Minutes of July 16th, July 31st, and August 8th read aloud by Hadley.

Voted: 3-0 to accept

2.) Public Forum – Question asked about having minutes on website? Chris to follow up

Question about long term interim Manager- Judy and Hadley responded that long term will be May of 2014 and that they feel they chose best candidate based on interview process.

Question asked about water meters for pools, gardens, etc...for credit. Hadley stated that they are \$25.00 and he ordered his directly from the water company. Also Chris to follow up with water company to find out if they have more available.

3.) Old Business –

None

4.) New Business-

Discussed LD 274 for information purposes only (up keep on cemeteries)

Shared results of Request for Qualifications for Engineering and Administrative services for the CDBG grant. CES vs. Dirigo Engineering, committee chose CES for engineering and KVCOG for administrative (only proposal)

Discussed Bank credit \$244.37 undisclosed charges from the bank. Chris demanded monies back as the fees were not disclosed

Updated Disbursements of Funds Policy—Added 3 (g)- Electronic deposits or withdrawals that affect daily cash flow for all accounts. Voted 3-0 accept

Updated Personnel Policy- added Personal Leave to policy as town employees have been taking personal days based on last policy. Personal Leave added to Sick leave section as Personal Leave is based on Sick Leave. Voted 3-0

Reviewed HPCF Contract for License

Shared compliance issues at Transfer Station—Chris explained that the town employees have been very helpful addressing concerns... making signs and redoing covers utilizing all that is possible to save monies.

Talked about CDBG grant that is available for low income septic owners that have septic issues polluting water ways. CEO officer said most people who live near water typically don't meet income requirements. However, thought we should share with public

Reviewed Maine Community Development Association- Adam to look into this further. MCDA requesting \$100.00 for membership

5.) Other- Land Project—potential partnership in the horizon positive news last week... exciting opportunity

Signed Sewer Commitment

Hartland/Harmony signs for Pond Road to distinguish town line Cost estimated at \$105.00 +/-

Announce Lions Club Car show for the 14th of September and the dedication of Ireland Cemetery at 11:00 a.m. same day

KVCOG 46th Annual Meeting-Hadley to go Tuesday September 24, 2013 9:00 to 11:00 a.m.

Trio Budget Training September 19th- Chris to go Voted 3-0 accept

6.) Signed Warrants

Adjourned
Respectfully Submitted,

Chris Littlefield -Interim Town Manager