

KENNEBEC REGIONAL DEVELOPMENT AUTHORITY WARRANT

2025 – 2026 BUDGET MEETING NOTICE

To: Christopher Littlefield who is a municipal official or resident of the Town of Hartland.

You are hereby directed to notify the voters residing within the Town of Hartland to assemble for the annual budget meeting of the Kennebec Regional Development Authority to be held at 5:00 p. m. on March 20, 2025 for the sole purpose of acting on the budget of said Authority for the 2025 – 2026 fiscal year attached hereto and made a part of. The meeting will be held at the Waterville City Council Chambers, City Hall Annex, 46 Front Street, Waterville, Maine 04901. (located North of Waterville City Hall)

The estimated municipal assessment for the Town of Hartland of the attached budget for the 2025 – 2026 Kennebec Regional Development Authority year of operation is \$8,017.00. Actual assessments will be determined following the availability of municipal valuations in the spring of 2025.

This warrant must be posted by you in some conspicuous public place in the Town of Hartland at least seven days before the above-stated date of said budget meeting.

You are further directed and requested to make your return on time and manner in which you have posted this Warrant and Notice of Meeting within the Town of Hartland and to transmit that return to S. Peter Mills, Secretary, Kennebec Regional Development Authority, P.O. Box 246, Oakland, ME 04963-0246 no later than March 7, 2025.

KENNEBEC REGIONAL DEVELOPMENT AUTHORITY

By: Michael Roy
Its President, duly authorized

RETURN

I, Christopher Littlefield, being a municipal official or a resident of the Town of Hartland, do hereby certify that I have notified the voters of said town of the time and place of the Kennebec Regional Development Authority annual budget meeting by posting an attested copy of the within Warrant at the following described location: Hartland Town Office which is a conspicuous public place in said town, on March 3, 2025, which is at least seven days prior to said budget meeting.

Dated at Town office, Maine this 3rd day of March, 2025.

Christopher Littlefield (SIGNATURE)

Christopher Littlefield (Print or Type Name)

**Kennebec Regional Development Authority
BudgetFY2025-2026_GA_Voted.xlsx**

	A	B	X	Y	Z	AA	AB	AC	AD	AE	AF
			2021-22	2022-23	2022-23	2023-24	2023-24	2024-25	2025-26	Difference	
			Audited	Adopted 03/17/22	Audited	Adopted 03/16/23	Audited	Adopted 03/21/24	GA 02/20/25	2025 vs 26	
1											
2											
3											
4	REVENUE										
5	Municipal Assessment		\$ 395,000	\$ 395,000	\$ 395,000	\$ 395,000	\$ 395,000	\$ 395,000	\$ 395,000	\$ -	no change since 2021-22
6	Use of Undesignated Fund Balance			40,000		10,000					
7	Gain on Land Sales		252,213		(20,623)						
9	R/E Taxes	1	447,294	435,000	453,471	440,000	401,989	415,000	416,500	1,500	Mill Rate down valuations slightly up
10	Park Maintenance	2	4,744	5,000	6,500	8,000	7,000	8,000	8,000	-	12 lots sold at 07/01/24
11	Forestry Project										Done in 2015 \$13,000 net income
13	Interest Income		5,124	2,500	21,461	8,000	62,379	35,000	62,000	27,000	Increased rates over prior years
15	TOTAL REVENUE		\$ 1,104,375	\$ 877,500	\$ 855,809	\$ 861,000	\$ 866,368	\$ 853,000	\$ 881,500	\$ 28,500	
16	DISBURSEMENTS										
17	Personnel Costs:										
18	Wages & Salaries		\$121,421	\$131,979	\$120,942	\$140,887	\$131,908	\$138,388	\$142,771	\$4,383	4% increase Ex Dir + Admin. Assist.
19	Benefits-Insurance		20,340	19,530	20,838	21,682	21,474	23,616	\$24,326	710	Per Contract
21	Benefits-Performance										Conditional upon new development.
22	Payroll related taxes etc.		9,564	10,558	9,517	11,271	10,408	11,071	11,422	351	8% of total wages.
23	Total Personnel Costs		151,325	162,067	151,297	173,840	163,790	173,074	\$178,520	5,445	
24	Marketing Expenses		44,437	60,000	33,277	45,900	46,420	25,800	30,000	\$ 4,200	
25	Office Expenses		40,138	33,000	44,523	44,100	43,362	43,200	48,000	4,800	Depr. & Amortiz + new equipment
26	Marketing Contractual		35,000	35,000	43,743	35,000	35,000	51,000	51,000	-	Contract + add'l services as needed
27	Travel & Entertainment		639	2,500	670	1,750	75	2,000	1,000	(1,000)	
29	Meeting Costs			2,000	930	2,000	1,772	2,000	2,000	-	Hosting GA meetings etc.
30	Legal fees Town of Oakland				30,022						
31	Audit		11,847	4,500	4,500	4,500	8,000	9,000	13,000	4,000	Estimated increase
32	Bookkeeping			9,500	9,105	13,000	9,755	14,000	14,000	-	Bookkeeping support
33	Legal & Other Prof Svcs		8,024	6,000	4,131	10,000	138	10,000	10,000	-	Other as needed
34	Municipal Service		46,975	50,000	50,309	55,000	52,192	62,500	59,000	(3,500)	Panhandle & Myers not developed
36	Park Maintenance:										
37	Mowing & Grounds keeping		21,150	23,000	16,213	25,000	28,298	26,000	28,500	2,500	Increased site maintenance
38	Utilities-CMP		1,925	5,000	2,248	6,500	2,991	3,750	3,750	-	CMP annual lighting cost
39	Other		3,130	3,500	2,991	3,500	2,391	3,500	3,500	-	No Change
40	Debt Service:										
42	Bond (11/01/2020)-MMBB										Paid off 2021
44	R.E.Tax Refunds:										
45	Municipalities		442,563	435,000	455,306	395,000	401,988	423,000	435,000	12,000	100% assessment + add'l funds
47	T-Mobile-25% CEA exp June 2020										
48	Infrastructure Reserve	A									
49	Special Purpose Funds	B									
52	Miscellaneous			4,000		4,000		4,000			Requires approval of E Board
53	TOTAL DISBURSEMENTS		\$ 807,153	\$ 875,067	\$ 849,265	\$ 859,090	\$ 796,172	\$ 852,824	\$ 881,270	\$ 28,445	No change.
54	NET REVENUE (EXPENSE)		\$ 297,222	\$ 2,433	\$ 6,544	\$ 1,910	\$ 70,196	\$ 176	\$ 230	\$ 55	
55	Y-E TIF remaining, used in budget		4,731	-40,000	-	5,000	-	-8,000	-18,500		
56	% of Assessment returned to Members.		112%	110%	115%	100%	102%	107%	110%	% Assessment refunded to Members.	
57											
58											
59											
60											

(1) Estimate based on Oakland Current records. Conditional to payment received by Oakland.
 (2) Est revenue current owners list. Expenses budgeted \$35,750. 13 of 24 lots sold through Jan. 1, 2025
 (A) Infrastructure reserve for grant opportunities.
 (B) To be used to improve or make ready the site if land is sold.