

Hartland Selectmen's
Thursday July 6th, 2023
Irving Tannery Community Center
Selectmen's Meeting at 5:30 PM

- Minutes of Previous Meeting 6/22/2023

- Unfinished Business

- New Business

Sewer Rates/ Discuss Revenues for HPCF and Landfill

Discuss Register of Deeds position

Sign Certificate of Appointment/ BMV Agent Appointment
Letter/Interim Registrar

Sign Quit Claim Deed

Sign Pole Permit

Deliver Hard Copy of Audit

- Other

- Public Forum

- Sign Warrants

Selectman's Meeting Minutes
June 22, 2023
5:30 PM
Irving Tanning Community Center

Present: Jerry Martin, John Hikel, Mark Brooks

Staff: Christopher Littlefield

Guest: Matt Drost Maine DOT

Several Citizens

Mark Brooks read the minutes of June 5, 2023, Motion to approve as read. Voted 3-0 accept.

Motion to suspend the reading of the minutes of the Special Town Meeting held June 5, 2023 and accept as presented Voted 3-0 accept

Matt Drost spoke several minutes about partnering with the Town on a downtown plan

Main points: Public Engagement

Cost Share

Scope of project

Mostly infrastructure related...roads and sidewalks...no facades

Unfinished Business: NONE

New Business:

Discussion about adjusting sewer rates...Chris to bring back to next meeting

Read Susan Collins letter supporting the request of the ITCC \$238,000 and Town \$5,000,000 for congressional appropriations

Motion to accept the Computer Use Policy presented voted 3-0 accept

Motion to Appoint James Dennis for a three-year term on the planning board voted 3-0 accept

Motion to Appoint Dana Littlefield for a three-year term on the planning board voted 3-0 accept

Motion to Appoint Randy Butler for a three-year term on the planning board voted 3-0 accept

Motion to appoint Russell Wilson for a two-year term on the planning board voted 3-0 accept

Motion to appoint Timothy Boulanger for a two-year term on the planning board voted 3-0 accept

Motion to appoint Terry McGee for a three-year term as an alternate planning board member voted 3-0 accept

Motion to appoint Daniel Piasecki for a three-year term as an alternate planning board member voted 3-0 accept

Motion to appoint Christopher Littlefield as Cemetery Supervisor voted 3-0 accept

Motion to appoint Christopher Littlefield as Grant Administrator voted 3-0 accept

Motion to appoint Christopher Littlefield as Town/HPCF/Landfill manager voted 3-0 accept

Motion to appoint Charles Gould as Animal Control Officer voted 3-0 accept

Audit done... Hard copies to the Selectmen next meeting

Selectmen deferred to Chris to find the best APR for the Cemetery fund money... John asked that we research I-bonds... John said they are easy to obtain and returning 9%.

Other:

- Motion to accept the HPCF and Landfill expense budgets presented for the 2023/2024 fiscal year voted 3-0 accept
- Signed the Shoreland Zone Ordinance
- Signed the Building and Maintenance Ordinance
- Signed the Planning Board Ordinance
- Jerry Martin read a letter from Karon Towle accusing Jerry offending the Jewish community of Hartland. Jerry made a public apology to the Jewish community and gave a lengthy explanation on his perspective of the phrase "little ditty" which was the basis of the complaint.

Public Forum

Tom Kuesner asked Chris why nothing had been done about the Street light that is out near the Downtown bridge? Chris to have staff call CMP

Signed Warrants

Motion to adjourn at 7:20 pm. Voted 3-0 accept

Respectfully Submitted, *Chris Littlefield Town Manager*

SEWER RATE SCHEDULE (Updated by Selectmen 7/6/23)

\$200/ YEAR (BILLED AT \$16.67/MONTH)

PLUS

\$.063/100 GALLONS x 7.48 WHICH CONVERTS TO UNIT PRICE OF \$4.7124/100 CUBIC FEET

HPCF to bill the Landfill \$0.045/ gallon for fiscal year 2023/2024 *leachate*

ERICA ROWE
824 CANAAN ROAD
SKOWHEGAN, MAINE 04976
207-399-0026

June 18, 2023

Municipal Officials and Officers

RE: Somerset County Register of Deeds Vacancy

Dear Sir/Madam:

My name is Erica Rowe and I was hired on April 19, 2021 to begin training as the next Department Head/Register of Deeds to replace Laura Price. She will be retiring on July 7, 2023.

I have been training off and on with Laura since my hire. I know that I still have much to learn and I will work hard to do a good job for Somerset County. I plan on furthering my training through the Register of Deeds Association. In April I attended a three-day training session with the President of the Deeds Association. The Deeds Association has agreed to work with me to continue my training should I be chosen. The Registers of Deeds from Oxford and Cumberland have agreed to come to Somerset and assist me. They also understand that one of my goals will be to get the electronic filing in place as Somerset is the only Registry in the State that does not have electronic filing.

On February 15, 2023 the Somerset County Commissioners made a Resolution to appoint me as the Department Head in the Registry of Deeds Department to begin on July 1, 2023., but because Laura Price is leaving the Register of Deeds position before her term is up, and **according to the Somerset County Charter, the Municipalities now need to caucus and choose a candidate.** This is necessary because this is a vital position that cannot be left unfilled until the next election cycle. I will be running for the position in the next regular election, but in the meantime, the position must be filled and **I am asking for your vote.**

For further instruction, Chairman Robert Sezak can be reached at 207-313-7001 or by email at robertsezak@gmail.com.

I would appreciate your vote and am ready to serve the Municipalities and the citizens of this County. Thank you for your support and consideration.

Respectfully,

Erica Rowe

Caucus for Register of Deeds

1 message

Leanne Dickey <Leanne.Dickey@somersetcounty-me.org>Tue, Jun 27, 2023 at
2:49 PM

To: Towns <Towns@somersetcounty-me.org>

Good afternoon,

I am writing to you about the upcoming caucus being held for the Registry of Deeds position. As stated in my previous email, Laura has resigned and per the County Charter:

Section 4. ELECTED OFFICIALS:

C. Vacancies. When a vacancy occurs in an elected official's office, except the district attorney, by death, resignation, permanent incapacity or forfeiture of office, the municipal officers shall caucus and appoint a person eligible to fill the vacancy. Forfeiture of office occurs when an official is no longer eligible to serve. The appointed person shall hold office until the thirty-first day of December following the next November election at which a person is elected to fill the office. A vacancy in the office of district attorney will be filled according to state law.

The caucus has been scheduled by the County Commissioners to be held on July 19, 2023 at 6:00 pm at the County Court House, 41 Court St, Skowhegan, ME. This gives the municipal officers an opportunity to bring forth any name or names to be considered for the appointment to this vacancy.

I have attached the Maine Statues that reference various aspects of this position of Registry of Deeds along with the Somerset County's current job description for Department Head to give everyone an idea of the current work expectation at this time.

There will be a Zoom link being sent out for those who are unable to attend in person.

If you have any questions please do not hesitate to contact your County Commissioner or myself.

Have a great day!

Leanne E Dickey

Deputy County Administrator/Human Resources

Somerset County

41 Court St

Skowhegan, ME 04976

207-858-1812 Ext. 7102

 Deeds.pdf
919K



Shenna Bellows
Secretary of State

Department of the Secretary of State
Bureau of Motor Vehicles
Municipal/Agent Services

Catherine Curtis
Deputy Secretary of State

Nikki Bachelder
Director of Vehicle Services

MUNICIPAL BMV AGENT APPOINTMENT LETTER

The Municipality of **Hartland** wishes to appoint Susan Frost 8/17/1963
(Enter name of new agent) (DOB)

as the Agent or Agent & Tax Collector (Please check one)

in the **Truck Level** program as a Motor Vehicle Municipal Agent.

The current agent, **Samantha Neal** will be ending that position on 6/22/2023

and the new agent will begin on 06/23/2023

New Agent E-mail Address: hartlanddeputyclerk@gmail.com

Has the New Agent completed training classes in the Truck Level Program? YES NO

Interim contact name, if any: _____

Please verify the following information. If incorrect, please draw a line through the incorrect information and provide us with the correct information. Please provide missing or omitted information in the space(s) provided.

Municipality Mailing Address
**PO BOX 280
HARTLAND, ME 04943**

Municipality Physical Address
**21 ELM ST
HARTLAND, ME 04943**

Municipality Inventory Shipping Address
**21 ELM ST
HARTLAND, ME 04943**

Municipality Hours of Operation
MON-FRI 8:00-4:15PM

Municipality Telephone #
207-938-4401

Municipality Fax #
207-938-3018

Municipality Email Address
HARTLANDADMIN@GMAIL.COM

In order to be authorized as the Motor Vehicle Municipal Agent, we understand that under Title 29-A, this individual must be the municipal tax collector, or designated to collect excise taxes on vehicles for our municipality and must successfully complete the training program provided by the Bureau of Motor Vehicles.

New Municipal Agent Susan Frost Date 6/23/2023

Municipal Official [Signature] Date 6/26/23
(Signature required)

Municipal Official [Signature] Date 07/06/2023
(Signature required)

Mark V. Brook 07/06/2023

Municipal Quit Claim Deed Without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of HARTLAND MAINE, a body corporate and politic, located in Somerset County, State of Maine, for consideration paid, release to MARTIN, ANDREW J. III AND BLANCHETTE, THERESA A last known mailing address of 549 Canaan Rd, Hartland, ME 04943 a certain parcel of land with buildings thereon, if any, located in the Municipality of HARTLAND, Somerset County, State of Maine, identified as follows:

549 Canaan RD., Map 007 Lot 018 on the tax maps of the Municipality of Hartland, prepared by J. Sewall Co., of Old Town, Maine and dated April 1, 1976, on file at the Hartland Town Office. The Municipality of HARTLAND has acquired its interest in said parcel of land through automatic foreclosure of the following Real Estate Liens:

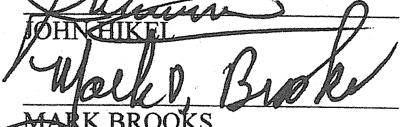
<u>Tax Lien Year(s)</u>	<u>Book</u>	<u>PAGE</u>	<u>Recorded</u>
2012	4531	161	05/30/2012

The said Inhabitants of the Municipality of HARTLAND have caused this instrument to be signed in its corporate name by JOHN HIKEL MARK BROOKS, & JERRY MARTIN; its Selectmen duly authorized, this 6th day of July, 2023.

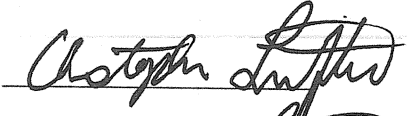
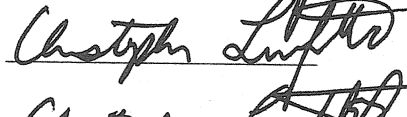
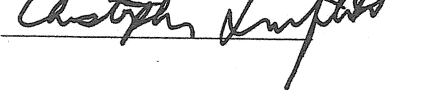
Inhabitants of Municipality of Hartland

Witness


JOHN HIKEL


MARK BROOKS


JERRY MARTIN

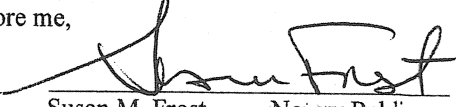
Acknowledgement

State of Maine

County of Somerset, ss July 6, 2023

Then personally appeared the above-named JOHN HIKEL MARK BROOKS and JERRY MARTIN of said body corporate and politic, and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said body corporate and politic.

Before me,


Susan M. Frost Notary Public

My Commission Expires 11/29/2028

Form 4501

Notification: 10300977093

Work Order: 801000554379

CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: HARTLAND Maine

To the: [] City [x] Town [x] County of: Somerset Maine

- [x] Central Maine Power hereby applies for permission to: [x] Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below. [] Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

[x] Central Maine Power Company and TDS of Maine jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

- 1. Starting Point: APPROX 2,096', INTERSEC CANAAN RD (RT 23) AND BEANSCORNER RD. 2. Road (State & CMP): (STATE) BEANS CORNER RD, (CMP) BEANS CORNER RD 3. Direction: SOUTHERLY 4. Distance: 0 feet 5. Number of Poles: 1

- [] Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code. [] Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

[] Public Notice of this application has been given by publishing the text of the same [x] Not Published

In: [] On: []

CENTRAL MAINE POWER COMPANY TDS of Maine

By: MEGAN BRAGDON Date: Jun 22, 2023 By: Roxanna Robbins Date: 6/23/23

Form 4502

Notification: 10300977093

CENTRAL MAINE POWER COMPANY

Work Order:

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page of

City / Town: HARTLAND

Date: Jun 22, 2023

Street: (STATE) BEANS CORNER RD, (CMP) R

By: MEGAN BRAGDON

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: MEGAN BRAGDON at Central Maine Power Company tel: 441-0407 Pole/Pad spans shown are approximate.

Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L or ETW	Pole / Pad #	Highway Lines	Pole / Pad #	Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L or ETW	Highway Lines
CANAAN RD (R+23)					TW				
	Existing PL# 16		X						
	New 015H		X	10' off set					
	Existing PL# 15		X						
BEANS CORNER RD									

Form 4503

Notification: 10300977093
Work Order: 801000554379

LOCATION PERMIT


Upon the Application of Center Maine Power Company and TDS of Maine


dated Jun 22, 2023, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of HARTLAND

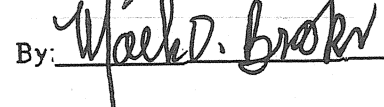
approximately located as follows:

- 1. Starting Point: APPROX 2,096', INTERSEC CANAAN RD (RT 23) AND BEANSCORNER RD
- 2. Road (State & CMP): (STATE) BEANS CORNER RD, (CMP) BEANS CORNER RD
- 3. Direction: SOUTHERLY
- 4. Distance: 0 feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: 

By: 

By: 

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____
Clerk