

Hartland Selectmen's Meeting
Monday, July 15, 2024
Irving Tanning Community Center
Meeting at 5:30 PM

- Minutes of Meeting 7/1/2024
- Unfinished Business
 - Report on Car Wash
 - Rules for Transfer Station
 - Revaluation
 - TDS – Public Access Channel
- New Business
 - Set Mil Rate for 2024/2025 Taxes
 - Sign approval to carry unexpended transfer station money
 - Close Town office from 8 am to 10 am on 8/1/2024 for training with new Trio Software
- Other
 - Code of Ethics Policy
 - Discuss Dozer for Landfill
- Public Forum (Agenda Items Only)
- Sign Warrants

(Red is added on items after posting)

Selectman's Meeting Minutes

July 1, 2024

5:30 PM

Irving Tanning Community Center

Present: Jerry Martin, John Hikel and Mark Brooks

Staff: Christopher Littlefield

Several Citizens

Mark Brooks read the minutes of June 17, 2024 voted to accept with change from "order" to "odor" 3-0

Unfinished Business:

Reviewed the Revaluation RFQ with no action taken...Chris to bring back

Chris reported that the Harmony Selectman that he spoke with named "Larry" stated that the Harmony management team was not happy with the parties that happen on the weekend but have been unsuccessful at stopping them

Chris left message for TDS regarding cable question for John Hikel. Chris to try again.

New Business:

Mark Brooks discussed adding to the "charge" for the Downtown Revitalization Committee and is going to email to Chris for disbursement

Motion made to destroy the rejection letter for the Downtown Revitalization Committee member so that no constitutional rights were broken voted 3-0 accept

Other

Chris reported that the GMD Car Wash Facility has been shut down by the Code Enforcement Office and the owner has agreed to cooperate. Owner has detailed three cars since signs put up

Selectmen reviewed June 30 2023 budget and initialed

Jerry Martin reported that the transfer station project is coming along

John Hikel Thanked Jerry Martin for his work at the transfer station

Selectmen want us to review rules for dump stickers and verbiage on the current document

Public Forum (Agenda Items Only)

Several citizens had comments on a variety of topics...Harmony concerts, Car Wash Facility, Mismanagement of Town money, Lack of Town Manager's efforts reporting shoreland zone violations

Signed Warrants

Motion to adjourn 6:50 p.m. voted 3-0 accept

Respectfully submitted,
Christopher Littlefield

**TOWN OF HARTLAND
RULES FOR TRANSFER STATION/
RECYCLING CENTER
Amended October 19, 2015**

Authority:

These rules are made pursuant to 30A M.R.S.A. Sec 3001 (municipal home rule) and the Solid Waste Ordinance for the Town of Hartland adopted August 6, 2009.

Sticker Fee/ Implementation:

Beginning October 1, 2009 entrance to the Transfer Station will not be permitted without a current Transfer Station sticker. As provided by the Solid Waste Ordinance, only residents of Hartland or those eligible for Temporary or Seasonal permits will be able to receive and purchase a sticker. Stickers will be available for purchase at the Town Office beginning August 19, 2009. **The sticker will be affixed to the windshield of the registered vehicle in the lower left corner, where it will be easily seen by the Transfer Station attendant.**

Temporary/Seasonal permits for use of the Transfer Station may be issued to property owners and non-residents for the disposal of waste generated within the borders of the town. Those wishing to obtain a temporary/seasonal permit must identify where the waste for which disposal is desired was generated.

First sticker will be issued at no charge. Any additional or replacement sticker will be available for a \$10.00 fee. Stickers will be renewed on or before January 1 of each year, as of January 1, 2011.

Fee Schedule:

Furniture-including but not limited to mattress, box springs, couches, stuffed chairs:

Stripped	no charge	Unstripped	\$10.00
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Car Tires

Without rim	\$3.00 each
With rim	\$5.00 each

Truck/Commercial Tires:

without rim	\$10.00
with rim	\$20.00

Waste not accepted:

Refrigerators, A/C & Freezers MUST be taken to the Pittsfield Transfer Station by the Resident E-waste; TV, computers (& parts), cathode tubes, etc.

(Pittsfield will accept all the above items free of charge to Hartland Resident)

Demolition debris by Contractors

Demolition debris of whole structures

Hazardous waste (including but not limited to asbestos, chemicals, oil, special waste, etc.)

Pittsfield Transfer Station: hours 8 am – 6 pm Tues thru Friday #207-487-3361

Recycling:

The following must be separated for recycling:

- #2 plastic
- Newspaper
- Cardboard
- Cans
- Metal (Fuel tanks other than propane must be cut in half)

Placement of Waste/ Recycling:

All waste shall be placed in the area(s) designated by the Transfer Station Attendant. Failure to do so is a violation of these rules and the Solid Waste Ordinance

Location:

About 1 1/2 Miles from Hartland village on route 43 towards Athens on left, just past dirt road on right named Vigue Road.

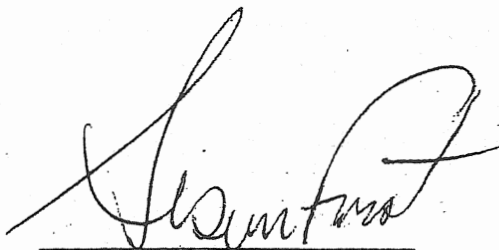
Hours:

The hours of the facility shall be **Thursday thru Sunday 9:00 – 4:00** Closed Holidays.

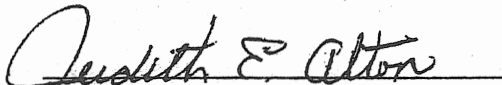
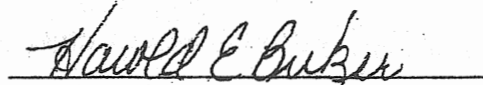
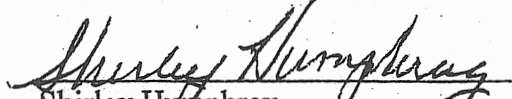
Violations:

Anyone found in violation of these rules or the Solid Waste Ordinance shall be fined in accordance with the procedures and fees set forth in Section 10 of said Ordinance.

These Rules are hereby adopted by the Board of Selectmen of the Town of Hartland on August 18, 2009, amended on October 6, 2009, amended November 19, 2013, amended August 12, 2014 to reflect not accepting and AC, Freezer and Refrigerators and amended October 19, 2015 sticker charge.



Attest


Judith Alton
Harold Buker
Shirley Humphrey

Town of Hartland


21 Elm Street
PO Box 280
Hartland, ME 04943

Phone (207) 938-4401
Fax (207) 938-3018
Town Manager: Christopher Littlefield
Hartlandcode@gmail.com

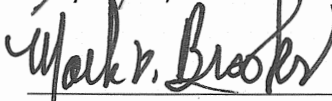
Selectmen: Mark Brooks
Jerry Martin
John Hikel

July 12, 2024

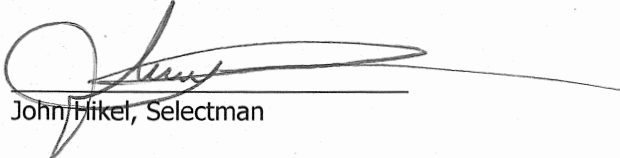
We the Board of Selectman of Hartland approve to carry forward the unexpended amount for the Transfer Station Project in the amount of \$39,743.66 for fiscal year 2024/2025. We raised and appropriated \$125,000.00 that was approved at Town Meeting on May 6, 2023. As of June 30, 2024, we have expended \$85,256.34.



Jerry Martin, Selectman



Mark Brooks, Selectman



John Hikel, Selectman

Dated: 7/15/2024

8/1/2024

8-10 Training
(need to close) I put on Agenda

8/13 Close at 4⁰⁰
Cash up
Motor Veh.

8/14 - T r. o Live

CALL About Trees
on Mc Dougal Rd

Town of Hartland Code of Ethics Policy

A. Declaration of Policy

The proper operation of democratic government of the Town of Hartland (hereinafter "Town") requires that the Town's elected and appointed officials, and employees, be fair, impartial and responsive to the needs of the people and each other in the performance of their respective functions and duties; that decisions and policy be made in proper channels of the Town's governmental structure; that public office not be used for personal gain; and all elected and appointed officials, and employees, maintain a standard of ethical conduct that will inspire public confidence in the integrity of the Town's government. In recognition of these goals, a Code of Ethics is hereby established for all elected and appointed officials and employees of the Town. This Code of Ethics is not intended to deny Town officials or employees their constitutional rights nor violate their civil rights. These standards provide a framework; they cannot and do not dictate conduct to cover particular situations.

B. Statutory Standards

There are certain provisions of the general statutes of the State of Maine which should, while not set forth herein, be considered an integral part of this policy. Accordingly, the provisions of the following sections of the general statutes of the State of Maine, as may be amended, are hereby incorporated and made a part of this Code of Ethics by reference to the extent applicable:

17 MRSA SS 3104 Conflicts of Interest; Purchases by the State

17-A MRSA SS 456 Tampering with Public Records or Information

17-A MRSA SS 602 Bribery in Official and Political Matters

17-A MRSA SS 603 Improper Influence

17-A MRSA SS 604 Improper Compensation for Past Action

17-A MRSA SS 605 Improper Gifts to Public Servants

17-A MRSA SS 606 Improper Compensation for Services

17-A MRSA SS 607 Purchase of Public Office

17-A MRSA SS 608 Official Oppression

17-A MRSA SS 609 Misuse of Information

17-A MRSA SS 903 Misuse of Entrusted Property

30-A MRSA SS 2605 Conflicts of Interest

30-A MRSA SS 5122 Interest of Public Officials, Trustees or Employees

C. Definitions

BUSINESS: Any corporation, partnership, individual, sole proprietorship, joint venture, or any other legally recognized entity organized for the purposes of making a profit.

IMMEDIATE FAMILY: Spouse, and the following when living in the household of a town official or employee: children, parents, brothers, and sisters.

FINANCIAL INTEREST: A direct or indirect interest having monetary or pecuniary value including, but not limited to, the ownership of shares of stock.

SPECIAL INTEREST: any interest which will allow some form of personal gain, usually of pecuniary nature

CENSURE: A judgment or resolution condemning a person for misconduct.

D. Conflict

No Town official or employee shall participate directly by means of deliberation, approval or disapproval, or recommendation, in the purchase of goods and services for the Town, and the award of any contracts with or by the Town, where to his or her knowledge there is a financial interest, or special interest other than that possessed by the public generally, in such purchase or award, held by:

- i. himself or herself or a member of his or her immediate family;
- ii. a business in which he or she or a member of his or her immediate family serves as an officer, director, trustee, partner or employee in a policy making position; or
- iii. any other person or business with whom he or she or a member of his or her immediate family are in business, or are negotiating to have an arrangement concerning future employment.

No Town official or employee shall participate by means of deliberation, approval or disapproval, or recommendation, in the decision to hire, promote, discipline, lay off or to take any other personnel action in respect to any applicant for Town employment or Town employee, as the case may be, where the applicant or employee is:

- i. a member of his or her immediate family; or
- ii. a person with whom either he or she or a member of his or her immediate family are in business.

E. Disclosure of Conflict

Any Town official who believes that he or she or a member of his or her immediate family has a financial or special interest, other than an interest held by the public generally, in any agenda

item before his or her collective body, shall disclose the nature and possible extent of such interest. The collective body will vote to determine if there is a conflict.

Any Town official who believes that any Town official, or a member of his or her family has a financial or special interest, other than an interest held by the public generally, in any item before his or her collective body, shall disclose the possibility of such interest, and the Town Clerk or his or her designee shall make a record of such disclosure.

F. Determination of Conflict

Once the issue of conflict has been initiated relative to an individual Town official, and disclosure has been made as provided above, such individual's fellow Town officials shall vote on whether or not such individual shall be excused from participating in the deliberation or vote.

G. Avoidance of Appearance of Conflict

Once any individual Town official has been determined to have a conflict of interest in respect to any agenda item, said individual shall immediately remove himself or herself from the meeting room, or to the area of the room occupied by the general public, until deliberation and action on the agenda item has been completed.

H. Fair Consideration

Fair and impartial consideration means that Town officials and Town employees should make their decisions in the appropriate public forum and should not take official action until they have given careful and objective consideration to the facts pertaining to a particular issue coming before them. They should not prejudge matters coming before them in their official capacity and should not make promises or commit to a course of action until all relevant facts have been considered.

I. Representing Third Party Interests

No Town official shall either appear on behalf of any third-party interest before the Town or represent a third-party interest in any action, proceeding, or litigation in which the Town is a party. Nothing herein shall prohibit a Town official, on behalf of a constituent in the course of his or her duties as a representative of the electorate, or any Town official, on behalf of his or her personal interest, from appearing before the Town. An official who is employed or under retainer by a person having a matter pending before Town shall disclose that and abstain from participation in the matter. Participation includes but is not limited to discussion and/or voting on the matter.

J. Disclosure of Confidential Information

No Town official shall, to the detriment of the Town, disclose confidential information concerning the property, government or affairs of the Town; nor shall he or she use such

information to advance the financial or special interest of him or herself or others. For purposes of this subsection, the term “confidential information” shall mean any information, oral or written, which comes to the attention of, or is available to, such Town municipal official only because of his or her position with the Town, and is not a matter of public record.

K. Political Standards of Conflict

No Town official shall participate in any political activity which would be in conflict or incompatible with the performance of his or her official functions and duties for the town. In conjunction therewith:

- i. Employees may seek or accept nomination or election to any office in the Town government while employed by the Town, provided that no person may hold elective office while employed by the Town. Therefore, any Town employee elected to Hartland Town Office shall resign from employment prior to taking office. During the course of their employment, employees shall refrain from using their influence publicly in any way for or against any candidate seeking elective office in the Town government. Town employees shall not work at the polls, circulate petitions or campaign literature for elective Town officials, or be in any way concerned with soliciting or receiving subscriptions, contributions, or political service from any person for any political purpose pertaining to the Town government. No Town official or employee may distribute pamphlets/handbills while he or she is performing their official functions and duties with the Town. Nothing herein shall be construed to prevent Town employees from becoming, or continuing to be members of any political organization, from attending political meetings, from expressing their views on political matters, or from voting with complete freedom in any municipal, state or national election.

L. Gifts and Favors

No Town official or employee shall accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person and/or business which to his or her knowledge is interested directly or indirectly in any manner whatsoever in business dealings with the Town; nor shall any Town official or employee accept any gift, favor, or thing of value that tends to influence or could reasonably be expected to influence him or her in the performance of official duties or was intended as a reward for any official action. This does not include:

- i. gifts or social courtesies related to a family relationship or friendship between the Town official and the donor, which are not designed to influence the proper judgement or action of the officer or employee in a matter within his or her authority;
- ii. public, government-sponsored or informational events, generally accepted as a condition of office, where refreshments may be served, which are not designed to influence the

proper judgement or action of the elected or appointed official in a matter within his or her authority;

- iii. political contributions received in compliance with law;
- iv. loans obtained according to commercial practice at the prevailing rate of interest;
- v. customary performance, merit awards or honorariums, consistent with municipal practices.

M. Use of Public Resources

Town officials and employees will not use public resources such as staff time, equipment, supplies, and access to resources or facilities for private gain or personal purposes beyond such uses as are available to the public in general.

N. Penalties

In addition to any other penalties or remedies as may be provided by law, violation of this Code shall constitute cause for censure, after notice and hearing conducted by the Select Board.

O. Separability

If any section, subsection, sentence, clause or phrase of this Code is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Code.

P. Amedments

This Code of Ethics may be amended from time to time by a majority of the members of the Select Board of the Town.

Drafted: July 9, 2024

Summary Report

DEALER

United Construction & Forestry
34 Page Road W
Hermon, ME 04401
US

CUSTOMER

TOWN OF HARTLAND ME
21 ELM ST
HARTLAND, ME 049433500
US

MACHINE

Make: JOHN DEERE
Model: 850L
PIN: 1T0850LXAPF446514
Usage so far: 781 Hours
Machine Options:

PLAN

Plan Years: 3 Years
Plan Hours: 6000 Hours
Average Annual Usage: 2000 Hours
Created On: 06/25/2024

PRICE summary

	PRICE (USD)
Total Price exc. Tax	33,114.45
Estimated Tax	739.48
Total Price including Est. Tax	33,853.93
Price per hour	5.52 ?
Sales Type	Prepaid

SERVICE INTERVAL	RESPONSIBILITY	PRICE (USD)
1000HR	Dealer	2495.53
1500HR	Dealer	1702.89
2000HR	Dealer	3015.71
2500HR	Dealer	1702.89
3000HR	Dealer	4091.43
3500HR	Dealer	1762.50
4000HR	Dealer	4943.74
4500HR	Dealer	1762.50
5000HR	Dealer	2673.28
5500HR	Dealer	1824.18
6000HR	Dealer	5315.62
6500HR	Dealer	1824.18

CUSTOMER signature Date

DEALER signature Date

JOHN DEERE accepts no liability in relation to this agreement as it is solely between the CUSTOMER and the authorised John Deere DEALER.

850 dozer

1 message

Michael Charette <michael.charette@ucfne.com>
To: "hartlandmanager@gmail.com" <hartlandmanager@gmail.com>

Thu, Jun 20, 2024 at 4:19 PM

Chris,

Listed below are the different options that we can offer for the 850L we have in Hermon.

Purchase price: \$359,500.00

3 year/6000 hour powertrain and hydraulics warranty: \$7715.00

Total with warranty added: \$367,215.00

D4 trade in: \$32,000.00

Net Cost: \$335,215.00

We have three different options available that are the most economical, which are as follows:

Finance the purchase for five years, 5.9% interest would be a payment of approximately \$6470/month.

Rent the machine on a month-to-month basis. Discounted rental rate would be \$9120/month.

Lease for 3 years based on 2000 hours per year. The lease rate for this scenario is approximately \$7320/month.

The other option available is the used machine that is set up for land fill applications. It's currently in New York, but we could have it shipped to you. It lists for \$79,000.

I will give you a call in the morning to discuss.

We appreciate your consideration.

Michael Charette | Territory Manager

United Construction and Forestry

Hermon, Maine

Store: (207) 947-6786

Cell: (207) 659-6496

www.ucfne.com

36-month lease rate for 850 Dozer

1 message

Michael Charette <michael.charette@ucfne.com>

Tue, Jul 2, 2024 at 1:39 PM

To: "hartlandmanager@gmail.com" <hartlandmanager@gmail.com>

Chris,

The lease rate for the machine, extended warranty and service package would be \$9101.39/month.

Have a great 4th of July holiday weekend.

Michael Charette | Territory Manager

United Construction and Forestry

Hermon, Maine

Store: (207) 947-6786

Cell: (207) 659-6496

www.ucfne.com

